



DSA BULLETIN 12-04

Issued: November 28, 2012

To: All City, County, and City and County Jurisdictions

From: Division of the State Architect
Department of General Services
State of California

SUBJECT: Chapter 383, Statutes of 2012, SB 1186 (Steinberg)

On September 19, 2012, Governor Brown signed Senate Bill (SB) 1186 into law that adds \$1 to business license fees and similar instruments. These fees will be used to increase the number of Certified Access Specialists (CAsp), to reduce the cost to the applicant of CAsp testing and certification, and to strengthen the CAsp program.

This bill specifies that any person(s) applying for a local business license, or equivalent instrument, or permit, and any applicant for the renewal of a business license, or equivalent instrument, or permit, beginning January 1, 2013 and until December 31, 2018, shall pay an additional fee of one dollar (\$1) which shall be collect by the city, county, or city and county that issued the business license, instrument, or permit.

SB 1186 enables the city, county, or city and county to retain 70 percent of the fees collected under this section to be used to fund increased CAsp services in that jurisdiction for the public and to facilitate compliance with construction-related accessibility requirements. The remaining 30 percent of all fees that will be collected under this section shall be transmitted on a quarterly basis to the Division of the State Architect (DSA) for deposit in the Disability Access and Education Revolving Fund. DSA will utilize these funds to establish and maintain oversight of the CAsp program, to moderate the expense of CAsp certification and testing and to increase outreach efforts and to develop educational resources.

Cities, counties or city and county must transmit these funds to DSA within 15 days of the last day of the each fiscal quarter. The attached Disability Access and Education Fee Report, form (DSA- 786), must be included with your remittance. This form is also posted on the Division of the State Architect's website at <http://www.dgs.ca.gov/dsa/Forms.aspx>.

As a reminder, funds for the quarter ending March 31, 2013 are due to DSA by April 15, 2013.

If you have any questions concerning this bulletin, please contact Diane Calkins, DSA Fiscal Manager, at (916) 323-5678.



Disability Access and Education FEE REPORT

Chapter 383/12 (SB 1186)

1. Fees for the quarter beginning _____ through _____ Year _____
2. Name of City or County for which fees are being remitted: _____
3. Prepared by: _____ Title: _____
4. Department: _____
5. Mailing Address: _____
6. City: _____ CALIFORNIA, Zip Code: _____
7. Primary Contact: _____ Phone: _____
8. Email: _____
9. Total number of new applicants and renewal applicants: _____ (a)
10. Total fees collected under SB 1186: (a x \$1.00) _____ (b)
11. Total fees enclosed: (b x 30%) _____ (c)

Under penalty of perjury, I declare that I have examined this report, and to the best of my knowledge and belief, it is true, correct, and complete.

SIGNATURE

TITLE

DATE

Please make check payable to the Division of the State Architect.

Mail payment and DSA-786: Disability Access and Education Fee Report form to:

FOR DSA STAFF USE ONLY		
Date:	Receipt #:	Initials:

Division of the State Architect
Attn: SB 1186

1102 Q Street, Suite #5100
Sacramento, CA, 95811